

## **BRONSON COMMUNITY SCHOOLS**

**450 E. Grant Street  
Bronson, Michigan 49028  
517-369-3260**

*Every Student ~ Every Day*

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set for public comments during the meeting as indicated on the agenda.

### **REGULAR BOARD MEETING**

February 5, 2024

Google Meet Link: [meet.google.com/hwm-mwqg-igk](https://meet.google.com/hwm-mwqg-igk)

- I. Call to Order
  - Vice President Tyson Franks called the meeting to order at 6:31 pm.
- II. Pledge of Allegiance
  - Jr/Sr High School students led the Pledge of Allegiance.
- III. Roll Call
  - PRESENT: Jose Albarran, Tyson Franks, Jordon Houtz, Brenda Kelley, Dennis Sikorski
  - ABSENT: Jan Byler (online)
  - OTHERS PRESENT: Alanna Denton, Wes McCrea, Kate Wall, Members of the Community and Staff
- IV. Good News
  - Anderson- Tomorrow night is Math Night from 5-6 pm. March is Reading month theme is camping.
  - Viking Pride Award Recognition-Kate Wall presented Viking Pride Awards to the following staff:
    - Shannon Campbell & Silva Deitz - Food Support Organized for Ryan students/families
    - Marguerite Duke - Student Support & sharing her knowledge
    - Sarah Howk & Kate Stanton - building the 31n program, excellent job serving our students
    - Drew Kiefer - patient and always on the runs to help with Technology issues and explains them in ways staff can understand
- V. Consent Agenda
  - It was moved by Sikorski, supported by Houtz to approve the Consent Agenda & Regular Board Meeting Minutes from January 8, 2024.
- VI. Public Comments - None
- VII. Presentation of school groups
  - A. Student Council - Student Officer Training this week. The Annual Food Drive will happen before spring break
  - B. BHS Counseling Department - Special recognition to student of the month Alex Martinez where the employer he works for will pay for his Associates Degree. Hunter Trine Neuenschwander & Jonah Houtz were featured in the Bronson Alumni Spotlight. 18 students attended in part 3 of the Distinguished Speaker series. There were 472 college credits earned through Early Middle College and Dual Enrollments
  - C. BEA - Thank you to the Administrative Team for their efforts in building positive cultures in our buildings

D. PTO - n/a

VIII. Action Items

- A. Approve Food Service Bid Package #1 - Anderson Elementary School, as recommended
  - It was moved by Albarran, supported by Sikorski. Roll call vote 5-0; motion carried.
- B. Approve Food Service Bid Package #1 - Ryan Elementary School, as recommended
  - It was moved by Kelley, supported by Sikorski. Roll call vote 5-0; motion carried.
- C. Approve Milliman Trust Endowed Scholarship Fund, as recommended. \$50,000 to establish the fund.
  - It was moved by Albarran, supported by Kelley. Roll call vote 5-0; motion carried.
- D. Approve Viking Virtual Handbook
  - It was moved by Houtz, supported by Albarran. Roll call vote 5-0; motion carried.
- E. Approve Second Reading and adoption of Neola Policies and Updates:
  - Policies: 0122, 0155, 1420, 3131, 3142, 3220
  - It was moved by Kelley, supported by Houtz. Roll call vote 5-0; motion carried.
- F. Approve change in December 2024 Meeting Date (move to December 9, 2024)
  - It was moved by Albarran, supported by Kelley. Roll call vote 5-0; motion carried.
- G. Appointment of candidate for vacancy on Board of Education
  - Motion to accept Nominations: it was moved by Houtz, supported by Sikorski
    1. Houtz nominated Deb Balowski
    2. Albarran nominated Erica Norton
    3. Motion to cease nominations - it was moved by Albarran, supported by Kelley
    4. Roll call vote for nominees:
      - A) Sikorski - Deb Balowski
      - B) Kelley - Erica Norton
      - C) Houtz - Deb Balowski
      - D) Albarran - Erica Norton
      - E) Franks - Erica Norton
  - Motion to appoint chosen nominee with the most votes - it was moved by Albarran, supported by Kelley to appoint Erica Norton to the vacant Board of Education seat.
  - Anderson: Anderson Viking Laws goals discussed. PLC's are meeting every week.
  - BJSHS: JSH partnered with Michigan State Police to do a planned lock down, thank you for the continued support. Mr. McCrea said that when attendance of 10 or more an absence letter is sent, every week he makes multiple home visits to encourage students to come to school. Also, reports are pulled to notify parents, and appreciate the office staff helping when needed. We have an early warning system to catch students who are failing. Encourage students to go to after school programs on Tuesday and Thursday, teachers are there to help.
    - A. Franks - Yes
    - B. Kelley - Yes
    - C. Sikorski - Yes
    - D. Houtz - No
    - E. Albarran - Yes
  - Motion passed with 4 yes votes.

IX. Discussion Items

- A. Building Reports
  - Anderson: Anderson Viking Laws goal progress shared.
  - BJSHS: Mr. McCrea shared that the building partnered with Michigan State Police to do a planned lock down and shared his gratitude for the partnership the district has with

MSP. He also shared that when students have 10 or more absences, an attendance letter is sent. Every week he makes multiple home visits to encourage students to come to school. Also, reports are pulled to notify parents, and he shared his appreciation for the office staff helping when needed. We have an early warning system to catch students who are failing. Building staff has been encouraging students to go to after school programs on Tuesday and Thursday where teachers are there to help.

B. Superintendent Report

- Viking Laws presented
- Panel Saw - working on getting details around to sell and will need the board's blessing
- Vans - we have one quote that was received and was quite a large amount. If we do purchase a new van the order time is 6-8 months to receive, we are having a hard time with transportation for sporting events
- The digital sign outside of Chicago Street School hasn't worked in a long time. Software is obsolete and the company who installed it is no longer in business. We are looking into fixing it and working with the Boosters, as they bought it.
- Classroom furniture - Our furniture committee is reviewing the samples and getting input from others.
- Interactive touch panels - we can use title funds for K-5 and sinking fund for grades 6-12.
- Bid package # 2 for Food Service - includes plumbing, electrical, and new bathrooms at Ryan Elementary. An RFP has been posted.

C. MASB Board of Directors Candidates

- This will be an action item at our next meeting. This action item will happen every 3 years. We have 4 candidates from our region to vote on.

D. Committee Meetings

- Finance Committee - Met to review the options for the Milliman Trust Scholarship.
- Buildings & Grounds Committee - Reviewed the food service projects and Ryan restroom project scopes.

E. Next Board Meeting - March 4, 2024 @ 6:30 pm in the Ryan Elementary School Gymnasium.

X. Board Comments

- B. Kelley - We had 7 candidates, had a lot of good options, appreciate everyone who put forth the effort
- T. Franks - We were happy to have the options and very encouraging to see the interest in the candidates. We have a lot of good things going on with all the projects in the District.
- J. Albarran - Thank you to everyone of the candidates. Also, there are a lot of ways to contribute and continue being involved in the district.

XI. Adjournment

- It was moved by Sikorski, supported by Albarran, to adjourn the regular meeting at 7:15 pm.

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BOE President Jan Byler

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BOE Secretary Brenda Kelley